



HELLENIC REPUBLIC
MINISTRY OF FOREIGN AFFAIRS



Cape Town, 21 November 2023

Ref.: F.050 / 122 / AS 402

ANNOUNCEMENT

for the recruitment of local agents for the visa department of the Consulate of Greece in Cape Town

The Consulate of Greece in Cape Town, within the framework of the program «Support with “Fieldworkers” to Consular Authorities in Third Countries» of the “Greek Program-Funding for the Management of Borders and Visa Policy of the Management of Borders 2021-2027”, announces the recruitment of two (2) staff member with limited duration contract of eight (8) months, to cover, exclusively, the needs in the Visa Section of the Consulate of Cape Town.

REQUIREMENTS AND QUALIFICATIONS

Applicants must have:

1. **South African citizenship or residence permit with access to employment, and domicile in the area of the Consular jurisdiction of Cape Town (Western, Eastern & Northern Cape)**
2. **University degree/diploma or currently have the status of an undergraduate university student**
3. **Knowledge of the English language, written and spoken.**
4. **Knowledge of the Greek language is an additional asset**
5. **Computer skills**
6. **Previous experience, if possible, within the visa framework**
7. **Applicants must be between the ages of 21 – 60**
8. **Applicants must be skilled in discretion, teamwork, taking initiatives, adaptability and communications**

Gross salary is 1.000 Euros (payable in ZAR)

REQUIRED DOCUMENTS

Applicants must also submit the following with their application:

1. Curriculum Vitae
2. Copy of their ID or passport
3. Copy of their degree or a certificate of ongoing studies

DATE AND PLACE OF APPLICATION SUBMISSION

Candidates may submit their application together with the required documents by email at grcon.cpt@mfa.gr, within ten (10) days of the posting of this announcement on the notice board of the Consulate of Greece in Cape Town and on the website of the Embassy of Greece in South Africa (www.mfa.gr/pretoria), and the latest until **3 December 2023**.



Με τη συγχρηματοδότηση
της Ευρωπαϊκής Ένωσης



TAMEY
ΑΣΦΑΛΕΙΑ ΓΙΑ ΟΛΟΥΣ | 2021-2027